



CROSS
MISSIONS

2026 SUMMER INTERNSHIP APPLICATION

Thank you for your interest in a summer internship with CROSS Missions.

Please send in all the following three items **NO LATER** than February 1, 2026:

1. A [CROSS internship application](#)
2. A **Resume**
3. A **Cover Letter**

Email 2 and 3 together to Erika Funk, CROSS Director, EFunk@myersparkpres.org. Please ensure your resume and cover letter are PDF documents.

Applicants may be contacted for an interview starting in January and notified of their status by early March at the latest.

Please do not hesitate to contact the CROSS office with any questions. 704-927-1282. Check out our website for more info at [Myers Park Presbyterian website](#)

COVID vaccinations will be required of staff for summer 2026.

JOB DESCRIPTION:

Department:	CROSS
Reports to:	CROSS Director & CROSS Assistant
FLSA Status:	Full-Time/Temporary (late May - early August)
Revised Date:	October 2025
Compensation:	\$375/week with housing and most meals provided

QUALIFICATIONS:

- Experience with a Christian youth environment and sensitivity to the unique demands of working in such an environment
- Experience working with social service agencies, as a volunteer or staff member, or demonstrated commitment to social injustice
- Active engagement in a church or a strong faith commitment; preferably within the Reformed tradition
- Completion of at least 1 year of college by summer 2026; preference will be given to those with 2 years completed

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Welcome groups on Sunday evenings and participate in orientation
- Lead participants each day to ministry sites, prepare groups for each service experience, maintain the group's schedule, and serve alongside participants
- Collect and prepare materials for ministry sites each morning and clean up/put back site materials each afternoon
- Stimulate theological reflection with participants through daily devotions and discussions
- Attend and assist with the evening programs led by CROSS staff
- Attend a Tuesday evening group reflection for interns led by Myers Park Presbyterian Church staff
- Lead Thursday evening worship and reflection with CROSS participants
- Participate in regular group check-ins with fellow staff members
- Rotate weekly assignments with other interns including breakfasts, dinners, Friday checkouts, and other related duties as assigned by the CROSS Director and Assistant Director
- Interns are expected to be safe and responsible leaders of their groups each week – leading games, problem-solving, motivating people, facilitating fellowship, and mentoring young people with energy, intelligence, imagination, and Christ-like love

KNOWLEDGE, SKILLS, AND ABILITIES:

- Ability to speak to youth and adults about service and social justice using the language of the Christian faith within the Reformed tradition
- Ability to work in a team environment
- Willingness to peacefully resolve and address conflicts
- Self-motivation with good time management skills
- Effective leadership and facilitation skills with both youth and adults, including speaking in front of groups and facilitating group discussions
- Ability to interact well and communicate effectively with diverse populations including ministry site representatives and clients, MPPC members, CROSS staff, youth, and youth leaders
- Organization skills and ability to follow a schedule
- Dependability, flexibility, and ability to problem solve quickly.
- Personal qualities of integrity, credibility, and a commitment to MPPC's mission.

- Ability to maintain a healthy level of self-care and willingness to communicate needs with CROSS Staff.

PHYSICAL AND MENTAL REQUIREMENTS:

- Physical requirements include but may not be limited to bending, stooping, and lifting up to 25 pounds.
- Mental requirements include but may not be limited to general math functions, intermediate reading, advanced reasoning, advanced speaking ability, and advanced writing ability.

WORK ENVIRONMENT:

- The employee is required to be mobile and frequently attend off-site functions.
- The noise level in the work environment is moderate.

CROSS Missions Summer Employment Guide

Please *carefully* read the following to complete the application process.

Who are we?

Our mission is to: *“CROSS over the boundaries that divide us, CROSS out the stereotypes that judge us, and keep the CROSS of Christ at our focus.”*

CROSS Missions, a ministry of Myers Park Presbyterian Church, stands for...
CHARLOTTE REGIONAL OUTREACH SPIRITUALITY and STUDY.

About Myers Park Presbyterian

Myers Park Presbyterian Church is located near downtown Charlotte at the corner of Queens Road and Providence Road. There are approximately 5,000 members and it was chartered in 1926. The denomination is Presbyterian Church (USA) and the Senior Pastor is Joe Clifford.

Role of an Intern

Interns lead middle school and high school youth groups in service at urban ministry sites all over Charlotte. They lead devotions and daily debriefs with their groups, facilitate other programs, coordinate meals, lead morning worship, lead a closing worship service at the end of the week, and share the love of the Gospel with groups and ministry sites. Similar to the role of a camp counselor, CROSS interns do a little bit of everything and are an essential part of the CROSS program. Interns should be prepared for long but rewarding days of service.

Dates of Employment

Monday, May 18 - July 25 or August 1, 2025 (extra week is optional)

Staff Training: **May 19th – May 29th 2026, Training dates cannot be missed. No training on Memorial Day.**

CROSS Weeks: **May 31st–July 31 or August 7, 2026 (Interns will have June 27-July 4th, unpaid)**

One CROSS week is Sunday evening through Friday morning. CROSS interns are off from Fridays at noon to Sunday afternoons.

Housing & Meals

All staff will live in Cornerstone, which is a house on the church campus. There are 4 bedrooms, 2 ½ baths, a kitchen, living room, dining room, and porch. There is no cost for housing, and meals are provided Sunday nights to Friday mornings at no cost. Interns are responsible for

their own meals when a group is not in session including training at the beginning of the summer.

Pay

Interns are given a stipend of \$375 per week and are paid semi-monthly on the 15th and last day of each month.

Duties and Assignments

As an intern, you will accompany a group Monday – Thursday to ministry sites. You will also be responsible to lead a group through an Urban Walk downtown, reflecting with the group on the Christian faith. Interns will also share in the responsibilities of supervising meal set up and clean up, leading devotions and worship services, being available evenings, and participating in a Friday morning closing.

Staff Training

Staff training is a fun and informative time to help us prepare for the summer ahead. All staff will learn about the details of the CROSS program and how to guide a group through a week of mission, learn about the issues of poverty in the Charlotte region, develop friendships among the staff at CROSS and Myers Park Presbyterian Church, learn to reflect theologically with youth, learn the traditions of CROSS, and much more.

Dress Code

All staff will receive a CROSS staff t-shirt that is to be worn on Sundays when the groups arrive. A neat appearance along with good hygiene is expected of all staff. Hair should be kept clean and neatly groomed. Attire should be appropriate for each given activity.

Sick Days

If you are sick, please let the Director know and take care of yourself.

Requesting Time Off

Between weeks, interns have off from noon on Friday through 3pm on Sunday. Throughout the week, interns will have various times where they are not assigned a responsibility. There are often downtimes between returning from ministry sites at 4pm and any evening activity assigned by the Director. Due to the level of engagement with youth groups and ministry partners, your work week will be approximately 60+ hours. If you need additional time off during the week for medical or dental appointments, please discuss these with the Director before the start of each week so we can make adjustments. It is the expectation that each staff member will be able to work a full week every week.

Driving

You may be asked to drive your car when a church bus is full and not able to accommodate you. You will be reimbursed for your mileage. Youth are not allowed to travel with you at any time. Adults from the churches are able to ride in your car if you would like. But having a car is not a requirement for employment.

Cell Phones

You will need a cell phone with you when you are working. We communicate with one another quite frequently with particular needs. Please only use your cell phone to communicate with staff as needed and not in front of the church team, and reserve personal communication with

friends and family for off-hours. As equally important in perception, please do not use your phone during CROSS activities and staff meetings.

Use of Tobacco

The staff of CROSS Missions is not allowed to smoke on the premises and is to encourage a smoke-free environment at the Church.

Youth Protection Policy

Like many churches, Myers Park Presbyterian Church requires a background check and training for those who serve in youth leadership roles. This training will be part of the orientation and interns will be expected to follow guidelines outlined in this training.

Substance Abuse Policy

MPPC is committed to safeguarding the health of its employees, to providing a safe place to work, and to promoting a drug-free community. In support of these goals, the Church has established a written “Substance Abuse Policy”, which, among other things, outlines our drug testing requirements and provides for disciplinary action, if needed. All employees of MPPC are expected to understand our policy for substance abuse and each employee is required to sign a statement agreeing to comply with our written policy.

Harassment Policy

Myers Park Presbyterian Church is committed to providing a work environment that is free of discrimination and unlawful harassment. Actions, words, jokes, or comments based on an individual’s sexual orientation, race, gender, religion, national origin, age, color, disability, or creed will not be tolerated. This type of behavior creates a work environment that is intimidating or offensive and is unacceptable.

Other behavior that creates an intimidating, hostile, or offensive working environment is also unacceptable. Any employee who feels that he/she is being harassed must report it immediately to the Human Resources Director. Anyone engaging in sexual or other unlawful harassment will be subject to disciplinary action, up to and including termination of employment.

Living in community in Cornerstone

Myers Park Presbyterian Church provides a house on campus for the staff to live. Intentional community is an important aspect of this internship. This living environment is an opportunity to support one another and grow together as a team. The house is to be a safe place for interns to relax, refresh, have fellowship, eat meals together, and share household responsibilities. Intentional Christian community living is intended to help each person grow in self-awareness and deepen relationships with others through the framework and support of the Christian faith.

Guests are allowed to visit Cornerstone. As with all families and roommates, please be considerate of the other people in the house and inform them if someone is coming over to visit. Guests are not allowed to spend the night in the house unless you check in with the Director. House supplies, such as cleaning products, will be supplied. Also, please take turns cleaning the house during the week to keep up a neat appearance for others. The house is still a church building. The Cornerstone is a drug, alcohol, and tobacco-free environment.

The house has laundry machines, a full kitchen, and a living room for common space. It also has wireless Internet connection. Your meals are provided from Sunday night to Friday morning, but you are welcome to prepare any meals yourselves as well. We do ask that you eat the same kind of lunch as the church groups each day, though.