

MYERS PARK PRESBYTERIAN CHURCH

JOB DESCRIPTION

INTERIM ORGANIST

Department: Music Ministries
Reports to: Director of Worship Arts
FLSA Status: PT / Exempt
Revised Date: October 2021
Group: 3

POSITION SUMMARY:

The Organist works with the Director of Worship Arts (currently Director of Music Ministry) to provide music for church worship services.

QUALIFICATIONS:

Bachelor's Degree in Music; accomplished performer with demonstrated competency in organ and piano; committed Christian musician; Master's Degree in Music preferred, but not required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Organist and pianist, particularly skilled in playing congregational hymns, accompanying choirs, instrumentalists and soloists in worship services
- Ability to organize and initiate work with a minimum of supervision
- Ability to relate to and work with a variety of people with diverse viewpoints including talented musicians (classical and contemporary), pastors, lay leaders, church staff, donors, and congregational disciples/volunteers
- Able to contribute to the effectiveness of music department and larger staff teams
- Consult with the Director of Music Ministry in the selection of suitable organ/piano music for services including; preludes, postludes, and voluntaries
- With the Director of Music Ministry, plan and coordinate music for various worship services, including selection of music, rehearsal of choirs, soloists, and instrumentalists, and presentation of music
- Accompany congregational hymn signing, anthems for choirs, instrumentalists, soloists and sung responses during worship services in collaboration with the Director of Music Ministry
- Rehearsal accompanist for regular choir rehearsals and at special rehearsals for major performances (usually scheduled on Saturdays prior to the performance)
- In accordance with church policy, play organ for weddings/funerals as assigned by Director of Worship Arts
- Serves as back-up choir director
- Other duties as assigned by Director of Worship Arts

KNOWLEDGE, SKILLS, AND ABILITIES:

- Ability to work with selected music in order to enhance worship at MPPC
- Ability to work with varying levels of choir member skills
- Ability to organize and initiate practices/performances with a minimum of supervision
- Ability to prioritize and manage multiple projects and adapt production timelines to changing conditions
- Ability to work both independently and collaboratively within a team to assess needs and produce results
- Ability to establish and maintain positive working relationships inside and outside of MPPC

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- Ability to effectively communicate through verbal, written, or electronic means
- Ability to incorporate strong organizational skills
- Ability to maintain confidentiality
- Personal qualities of integrity, credibility and a commitment to MPPC's mission

PHYSICAL AND MENTAL REQUIREMENTS:

- Physical requirements include but may not be limited to: frequent use of hands, frequent sitting and standing.
- Mental requirements include but may not be limited to: general math functions, intermediate reading, advanced reasoning, advanced speaking ability, and advanced writing ability.

WORK ENVIRONMENT:

- The employee is required to be mobile throughout the building and frequently attend off-site functions.
- The noise level in the work environment is moderate.

Interested Applicants:

Please submit a resume and cover letter to Lynn Williams, lwilliams@myersparkpres.org.